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## Qualified Intellectual Disability Professional (QIDP)

**Overview:** A Full-Time (40 Hours/Week) Qualified Intellectual Disability Professional, providing Self Directed Assistance in the Home-Based Support Services program through the Department of Human Services. Essential characteristics of self-motivation, flexibility and a concierge outlook to provide the highest quality services for our clients.

**Description/Job Duties:** Manage a caseload of both children and adults with intellectual disabilities in the home-based program. Collaborate with client's support team members and facilitate team meetings. Construction of the implementation strategy plan, ongoing monitoring and implementation of services to ensure consistency and continuity of care. Conduct assessments, create and identify needs, conduct research and coordinate services. Supervision of Personal Support Workers/Direct Support Professionals who work with your assigned clients. A considerable amount of advocacy, documentation and communication with clients, families and providers. Maintain client files in accordance with IDHS DD and agency requirements. Maximize available billable hours and complete and submit billing documentation on time. Other duties as assigned.

**Hours:** Monday-Friday 9:00 a.m. to 5:00 p.m. Daily schedule flexibility is required including afternoon and evening availability.

**Compensation:** Based on Experience.

**Location:** Office is located in Naperville. Caseloads are determined by location and will be determined at hire and are subject to change at the discretion of PremierCare Administration. Location of duties varies between office, client's home and community sites, when applicable.

**Requirements:**

- Bachelor's Degree in a human services-related program (Required).
- Minimum of one year experience working with children and/or adults with developmental disabilities (Required)
- Willingness to travel often and work in client's home environment (Required).
- Valid Illinois Drivers License (Required)
- Current certification and experience as a Qualified Intellectual Disability Professional, (Preferred).
- Experience working with the Department of Human Services, (Preferred).

*PremierCare Consulting, LLC is an EEOC employer. Reasonable accommodations will be made for persons with disability. Accommodation requested must be submitted in writing.*